

## **Killeen Independent School District Job Description**

**Job Title:** Orientation and Mobility Specialist  
**Reports To:** Coordinator for Special Education Campus Operations  
**FLSA Status:** Exempt

### **SUMMARY**

Assists students who are blind or visually impaired achieve maximum independence through instruction in safe, efficient travel within the home, school, and community by developing an orientation and mobility program specific to individual student needs.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

Participates in the referral and assessment process of visually impaired students.

Conducts evaluations of the orientation and mobility needs of visually impaired students.

Develops appropriate IEP goals and objectives, and Early Childhood Intervention (ECI) outcomes.

Compiles, maintains, and files all reports, records, and other required documents to include but not limited to inputting evaluations, daily session notes, progress reports, and maintaining documentation for Medicaid Billing, as necessary, into the KISD informational management system.

Prepares and maintains a database of referrals and evaluations for each assigned school.

Organizes and implements orientation and mobility services and supports which address goals and policies.

Provides direct instructional orientation and mobility services to students with visual impairments and consultation to school, staff, peers, and community as per IEP.

Orders, distributes, and maintains canes and low vision devices related to travel.

Collaborates with vision teacher and other instructional and/or related services personnel.

Consults with and advises school personnel on design and provision of safe efficient environments.

Obtains additional or supplementary information from appropriate persons, agencies, and/or available records.

Makes recommendations for orientation and mobility services and refers for other services as appropriate.

Coordinates services and provides information to school personnel and community agencies.

Provides on-going information for administrative personnel regarding orientation and mobility services and implication for student placement.

Recommends any modifications to program or specialized services needed based on the visual impairment.

Participates in ARDC and IFSP meetings as appropriate.

Complies with all legal and ethical guidelines of the Orientation and Mobility Code of Ethics.

Consults with home and school personnel and outside agencies regarding needs of individual students.

Receives and records initial referral information and requests.

Obtains additional or supplementary information from appropriate persons, agencies, and/or available records.

Integrates current professional knowledge and skills into orientation and mobility services and supports.

Provides direct instructional services to student with a visual impairment in evaluation areas.

Performs other duties as assigned.

### **SUPERVISORY RESPONSIBILITIES**

This job has no supervisory responsibilities.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

### **EDUCATION and/or EXPERIENCE**

Bachelor's degree in Rehabilitation Science or equivalent with emphasis in Orientation and Mobility.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

The Academy for Certification of Vision, Rehabilitation and Education Professionals Certificate.

### **LANGUAGE SKILLS**

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before staff, students and parents.

### **MATHEMATICAL SKILLS**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

### **REASONING ABILITY**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

### **PHYSICAL DEMANDS**

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to walk and reach with hands and arms. The employee is occasionally required to stand; sit; use hands to finger, handle, or feel; and stoop, kneel, crouch, or crawl. The employee will occasionally lift or carry (45 pounds or more) and positioning of students with physical disabilities, controlling behavior through physical restraint, assisting non-ambulatory students, and lifting and moving adaptive equipment; may work prolonged or irregular hours. Specific vision abilities required by this job include close vision, distance vision, and ability to adjust focus.

**WORK ENVIRONMENT**

While performing the duties of this job, the work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Frequent district-wide travel to multiple campuses as assigned. The noise level in the work environment is usually quiet/moderate.

**Revised Date:** October 30, 2018

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.